



ENROLLMENT AGREEMENT

Student Name:		Grade: PK 3: <input type="checkbox"/> 3 Half Days-PK3 only <input type="checkbox"/> 5 Half Days. <input type="checkbox"/> 5 Full Days. PK4: <input type="checkbox"/> 5 Half Days <input type="checkbox"/> 5 Full Days K- 12: _____	
Primary Payer:		Spouse's First Name: <input type="checkbox"/> N/A	
Mailing Address:	City:	State:	Zip:
Physical Address (if different):	City:	State:	Zip:
Secondary Payer:		Spouse's First Name: <input type="checkbox"/> N/A	
Mailing Address:	City:	State:	Zip:
Physical Address (if different):	City:	State:	Zip:
Email:	Home Phone:	Cell Phone:	Work Phone:

PAYMENT OPTIONS

Payment in Full (Due by June 26, 2020. \$100 discount (per child) if paid in full by June 1, 2020.)

Payment by Semester (Fall Semester due by August 3, 2020. Spring Semester due by January 4, 2021.)

10 Month Plan (August 20, 2020-May 20, 2021. Enrollment must be completed before 6/01/2020.)

12 Month Plan (June 5, 2020-May 5, 2021. Enrollment must be completed before 5/05/2020.)

Enrolling after school has begun? Payments will be divided equally among remaining months based on the number of school days left in the school year. Final payment due before May 5, 2021.

AFTER SCHOOL CARE—PAYMENT OPTIONS (Only complete if the student will be attending After School Care)

Payment in Full (Due at time of Enrollment: \$1600 p/year) - (\$800.00 per additional sibling)

Payment by Semester (Due by first day of 1st Semester and first day of 2nd Semester) (\$800 p/semester) - (\$400.00 per additional sibling)

Monthly Payment (\$160 p/month) - (\$80.00 for each additional sibling)

PLEASE READ THE INFORMATION BELOW CAREFULLY

Monthly, Semester or Full tuition payments will be drafted via Electronic Funds Transfers (EFT) through FACTS Tuition Management. Any EFT returned for insufficient funds will be assessed a \$70 late fee through FACTS. FACTS will continue to draft the account to recover the tuition payment plus applicable fees as stated in the separate agreement signed at the time of enrollment in the FACTS program.

Families with unresolved delinquent accounts of 60 days or more will not be permitted to attend classes at BCS, will not be enrolled for the following year, and by signing this agreement, agree that the school may withhold all records (including official transcripts) until full payment is made and accounts are brought current. By signing this agreement, I (we) agree and acknowledge that the school must make budgetary decisions upon a projection of total enrollment, purchasing supplies and materials, contracting with teachers and staff, and deciding operational issues based upon our agreement and representation to enroll our child for the entire school year. As a result, we agree that we are responsible to the school for tuition. We agree that, in the event that our child is removed from BCS or does not otherwise complete the entire school year for any reason, including but not limited to withdrawal, expulsion, disciplinary issues, natural disasters, financial issues, health issues or excessive absences, failure to pay tuition in a timely manner, or any other reason, we are still responsible for tuition and fees in the amount set forth in the withdrawal Fees Chart below.

Registration fees are non-refundable.

Signature of Primary Payer:	Date:
Signature of Secondary Payer:	Date:

OFFICE USE ONLY

Application Fee: \$100 Date: _____ Check#: _____ Cash: Receipt#: _____

Registration Fee: See Tuition and Fee Schedule Date: _____ Check#: _____ Cash: Receipt#: _____

Pay in Full: Date: _____ Check#: _____ Cash: Amount:\$ _____ Receipt#: _____



2020 - 2021 RE-ENROLLMENT PACKET

PAYMENT AGREEMENT	
Student Name:	Grade:
Student Name(sibling attending):	Grade:
Student Name(sibling attending):	Grade:
MONTHLYLY PAYMENT OPTIONS <i>(please confirm your payment plan choice and method by checking the appropriate boxes)</i>	
<input type="checkbox"/> 10 Month Plan (August 20, 2020-May 20, 2021. Enrollment must be completed before 6/01/2020.) <input type="checkbox"/> 12 Month Plan (June 5, 2020-May 5, 2021. Enrollment must be completed before 5/05/2020.)	
<input type="checkbox"/> Electronic Funds Transfer (EFT) from my Checking Account <input type="checkbox"/> Electronic Funds Transfer (EFT) from my Savings Account <input type="checkbox"/> Electronic Funds Transfer (EFT) from Debit / Credit Card (with 2.85% charge each transaction)	
PLEASE READ THE INFORMATION BELOW CAREFULLY	
<p>Your enrollment contract will be with BCS, but you will set up an Electronic Funds Transfer (EFT) agreement with FACTS. FACTS is the tuition management service most widely used by private and faith-based schools nationwide, serving 3,500 schools and more than two million families since 1986. FACTS will save BCS a great deal of administrative time and costs, as well as assist us in building a better cash reserve and accounting method. Please be assured that neither FACTS nor BCS will have direct access to or any knowledge about the status of your bank account. EFT is simply a pre-authorized bank-to-bank transfer of funds. This process is highly regulated by many strict government standards. Additionally, FACTS has a strict privacy policy and safeguards to protect your information. A copy of their privacy statement, an informational brochure and a copy of this letter will be given to you before you leave.</p> <p>For each account that is drafted, there is a non-refundable set up fee of: \$50 for monthly, \$20 for semester, or \$0 for full pay. You may also use debit / credit card to pay for your tuition, now there is a (2.85% charge each transaction). These fees will be drafted on the same account that you indicate for your payments and will be processed within the next few weeks. This is an annual fee. If you need to make changes in the EFT agreement once it has become effective, you can contact the school and make the change. Changes must be handled through the school and you must allow at least seven business days for the change order to be processed. FACTS will assess a \$70 returned payment fee if a transfer is declined for insufficient funds. This fee will automatically be deducted from the account listed for each returned payment.</p> <p>Your signature below indicates that you have read and understood the above information.</p>	
FACTS Peace of Mind (POM) Benefit Option	
<p>The POM benefit will pay any FACTS unpaid balance (except payments in arrears) in the event of the death of the Responsible Party who signed the agreement or his/her legal spouse. There are age restrictions and health restrictions that pertain to cancer, which you need to read if you choose this option. The non-refundable annual fee for this benefit is \$20.</p> <p>Do you wish to choose this option? <input type="checkbox"/> yes <input type="checkbox"/> no</p>	
<p>Do you have any questions about any of the above information? <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>If yes, please note. _____</p>	

Signature of Primary Payer	Date	BCS Representative	Date



Student's Name _____

STATEMENT OF FAITH

The basis of the programs and services of BCS shall be the Word of God as interpreted by the following statement of faith. We believe:

- That there is one God, eternally existent in three persons: Father, Son and Holy Spirit. (Genesis 1:1, Matthew 28:19, John 10:30)
- That the Bible is the only inspired and infallible authoritative Word of God. (II Timothy 3:15 & 16, II Peter 1:21)
- In the deity of our Lord Jesus Christ, the Son of God; in His virgin birth; in His sinless life; in His miracles; in His vicarious and atoning death through His shed blood; in His bodily resurrection from the dead; in His personal return in power and glory. (John 10:30)
- In the creation of Man by a direct and unique act of God. (Genesis 1:26-28)
- That Man is sinful by nature and by choice, and that regeneration by the Holy Spirit is essential to his salvation. This regeneration occurs when an individual believes in his innermost being that he is separated from God because of his sin, repents of that sin and by an act of God-given faith, receives Jesus Christ as his personal and only Master and Savior. At this point, we believe God gives the free gift of eternal life. (John 3:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5)
- In the continuing ministry of the Holy Spirit, by whose indwelling from the moment of regeneration, the Christian is enabled to live a Godly life, which glorifies the Lord Jesus Christ. (Romans 8:13-14, 1 Corinthians 3:16, 1 Corinthians 6:19-20, Ephesians 4:30, Ephesians 5:18)
- In the resurrection of both the saved and the lost; they who are saved unto eternal life with God, and those who are lost unto eternal damnation and separation from God. (John 5:28-29)
- In the spiritual unity of believers in our Lord Jesus Christ. As His earthly body, He has uniquely equipped each believer to serve Him and one another. (Romans 8:9, 1 Corinthians 12:12-13, Galatians 3:26-28)

With these tenets as our basis, it is our stated intention to obey Christ's command to "Go...into all the world and make disciples of all nations," which includes the evangelism of all children whom our Lord brings under our instruction. This will be done with discretion and sensitivity, and in full communication with the parents as to the activity of the Holy Spirit in the life of the child.

I have read the Statement of Faith and understand that these are the principles and basis of the programs and services of BCS.

I agree to abide by, or have my student abide by, the rules and guidelines set forth in the Student Handbook as found on the BCS website.

Signature of Father/Guardian	Date	Signature of Mother/Guardian	Date
------------------------------	------	------------------------------	------

Student Signature (Grades 7-12)	Date
---------------------------------	------

The student, grades 7-12, and the two persons who are legally responsible for this applicant MUST sign. If only one parent is responsible, please indicate by writing "Non-Applicable" in place of the second signature.



Student's Name _____

CONTRACTUAL AGREEMENT

Parent's Pledge: We will read the Student Handbook and the Athletic Handbook, if applicable, provided on the BCS website. We agree to respect these documents as foundational to the curricula and authority of BCS. We provide to BCS the authority to discipline our child as necessary in accordance with the laws of the State of Texas and Biblical principle. We will require our child to comply with school regulations and will support the school in word, action and spirit. We understand that a child who persists in unacceptable conduct will face consequences and, at the discretion of the school, may not be allowed to remain at BCS.

Application: As parents, we have completed this application to the best of our ability and have provided all information requested or relevant to our child's educational, psychological and physical needs. By signing this document, we agree that any misrepresentation or omission of vital information in regard to the child's or family's legal status; the child's health and wellbeing; the child's academic or disciplinary record; the child's record of diagnostic, psychological and educational testing; any record the child may have of criminal behavior; or any other facet of the child's history which may impact his or her ability to succeed within the larger school family at BCS may be grounds for administrative action up to and possibly including immediate dismissal. Furthermore, we authorize BCS to accomplish all necessary research and secure information pertinent to the school's enrollment decision.

Records: All records, forms and information obtained as a result of the enrollment process or created during the child's period of enrollment at BCS are the property of BCS. We acknowledge and support the school's right to withhold records in the event of non-payment of tuition and/or fees and to charge appropriate fees when complying with legal requirements to produce copies for official purposes.

Placement: BCS pledges to work closely with the parent for appropriate placement of each student. The final decision, however, lies with the administration of the school; we will support the school in this regard.

Grievances: BCS faculty, staff, parents and students are asked to model Biblical problem solving by applying the principles of Matthew 18:15-19, 35 in seeking to settle differences. Based upon this model, we agree to the following. In the event of questions, concerns or conflict pertaining to student/teacher relations, assignments, classroom procedures, teacher actions, grades, etc., we pledge to first consult with the classroom teacher. Should the meeting with the teacher prove unsatisfactory, we will consult with the teacher and the appropriate Principal. If differences still exist, we will seek an appointment with the Head of School. If differences remain after meeting with the Head of School, we may then exercise our right of appeal by submitting a letter explaining our complaint to the Chairman of the Board of Directors who will then decide upon an appropriate course of action with the approval of the entire school board.

Media Release: We, the undersigned, hereby give BCS permission to photograph, interview or video our child(ren) and/or display his/her work. Photos, interviews, video or student work may be used to promote or advertise BCS at school functions, in school publications, on the school website or in outside media or events. We will not ask or expect financial remuneration for such usage, and we hereby release the school, employees, photographers, videographers or any other school assign from any liability or damages arising from the use of said material for public viewing.

Tuition & Fees Policy: By signing this application, I (we) agree and acknowledge that the school must make budgetary decisions upon a projection of total enrollment, purchasing supplies and materials, contracting with teachers and staff, and deciding operational issues based upon our agreement and representation to enroll our child for the **semester**. As a result, we agree that we are responsible to the school for tuition for the **semester** the student attended, plus fees based on the withdrawal chart. We agree that, in the event that our child is removed from BCS or does not otherwise complete the entire school year for any reason, including but not limited to withdrawal, expulsion, disciplinary issues, natural disasters, financial issues, health issues or excessive absences, failure to pay tuition in a timely manner, or any other reason, we are still responsible for tuition and fees for the **semester** the student attended as well as any reasonable expense which the school may assume in serving to collect monies due. Appeal of particular circumstances in this regard may be made to the Head of School or his designee.

Medical Insurance: We are responsible for all expenses associated with our child's medical needs, accidents or emergencies while attending BCS. We assume responsibility for professional services to care for our child in any emergency and agree to hold harmless BCS, its employees, agents and/or assigns for and against any or all loss, damage or associated expense. Insurance which the school may carry will, at best, be secondary to our family or personal coverage.

BCS admits students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded to or made available to students in the school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, scholarship and loan programs, or any other school-administered programs. BCS policies may be changed from time to time, as the school, in its sole discretion, may elect. Furthermore, such policies shall be considered in light of the overall policies and proceedings established for the school's students. The policies expressed herein, as they may be amended from time to time, shall supersede and have control over any previously published guidelines and/or policies.

Signature of Father/Guardian

Date

Signature of Mother/Guardian

Date

Student Signature (Grades 7-12)

Date

The student, grades 7-12, and the two persons who are legally responsible for this applicant MUST sign. If only one parent is responsible, please indicate by writing "Non-Applicable" in place of the second signature.



2020 - 2021 RE-ENROLLMENT PACKET

WITHDRAWAL FEES CHART

Date of Notification of Withdrawal	Amount Due to BCS
April 1 – May 31, 2020	\$250.00
June 1 – August 9, 2020	\$500.00
September 1 – October 31, 2020	50% of Annual Tuition
November 1 – December 31, 2020	75% of Annual Tuition
After January 1, 2021	100% of Annual Tuition